

FIRST UNITED METHODIST CHURCH CARBONDALE, ILLINOIS

Position Title: Church Nursery Worker

Reports To: Joint Supervision by Pastor and Nursery Committee

Hourly Pay: \$15.00 per hour, paid twice monthly on approximately the 15th and last days of the month.

Schedule: Sundays during worship services (exact hours: 8:00 am until parents pick up children, approximately 12:00 pm)

Location: First United Methodist Church of Carbondale, 214 W. Main St., Carbondale, IL 62901

Position Summary

The Church Nursery Worker provides safe, nurturing, and developmentally appropriate care for infants and children up to the age of kindergarten entry during Sunday morning worship services in alignment with the mission of The United Methodist Church. This role supports families as they participate in worship and community life, helping children experience the love of God in a safe and welcoming environment.

Key Responsibilities

- Provide attentive, compassionate, and age-appropriate care during Sunday services for infants and children up to the start of kindergarten
- Create a warm, welcoming, and inclusive environment for children and families of all backgrounds
- Follow all church policies and procedures related to **Safe Sanctuaries** (The United Methodist Church's policy for the protection of children, youth, and vulnerable adults)
- Maintain appropriate supervision and ratios at all times, in accordance with church policy
- Ensure the nursery space is clean, safe, and prepared before, during, and after services
- Greet parents/guardians, assist with check-in/check-out procedures, and communicate clearly about children's needs or incidents
- Change diapers, assist with feeding (as provided by parents/guardians), and support basic hygiene needs
- Respond calmly and compassionately to children's emotional and physical needs
- Tidy toys and surfaces after each shift and report safety concerns or supply needs promptly
- Work collaboratively with volunteers, church staff, and ministry leaders

Qualifications

- Experience caring for infants and preschool-aged children (paid or volunteer experience)
- Warm, patient, reliable, and attentive presence with children
- Ability to communicate kindly and clearly with parents/guardians and church staff
- Commitment to the mission and values of The United Methodist Church
- CPR/First Aid certification preferred (or willingness to obtain)

Requirements

- Must be at least 18 years old
- Completion of background check, **Safe Sanctuaries** training, and any additional child protection training required by the church or conference
- Ability to lift and carry young children and move safely within the nursery space
- Reliable transportation and consistent Sunday morning availability
- Must refrain from recreational use of cell phones or other electronic devices while on duty

Compensation

- Hourly pay: \$ 15.00/hour
- Paid semi-monthly
- This is a part-time position limited to Sunday mornings. Additional hours may be available for special events held at the church.

Our Commitment

First United Methodist Church of Carbondale is committed to being a **Safe Sanctuary** and a welcoming community for all children and families. We seek to embody Christ's love by creating environments where children are protected, valued, and nurtured in faith. We are an equal opportunity employer and value diversity in our staff and ministry leadership.

Approved by SPRC on February 13, 2026.