
SCHOOL OF EDUCATION NEWSLETTER

August 2025

Vol.1

DEAN'S NOTE

Dear School of Education Community,

What an exciting start to the academic year! The energy and enthusiasm at our recent Opening Meeting set a wonderful tone for the months ahead. Together, we explored our CliftonStrengths in meaningful ways that reminded us of the diverse talents and perspectives each of us brings to the School of Education. These activities underscored the importance of working from our strengths as we continue to grow as a vibrant academic community.



We also had the joy of welcoming more than 40 freshmen to the School of Education at our Cruise the SOE event. Their curiosity and enthusiasm remind us why our work matters and how important it is to support our students as they begin their academic journeys.

As we look ahead, I want to emphasize how much we rely on the collective efforts of our faculty and staff—not only in teaching and research, but also in engaging our students, recruiting the next generation of scholars, and fostering a true sense of community within the School of Education. Our programs span teacher education, organizational learning, higher education, and instructional technology, and it is this breadth that makes us strong. By working together across disciplines, we will continue to cultivate an environment where innovation, collaboration, and excellence thrive. Thank you for the energy you bring to your work every day. I look forward to all that we will accomplish together this year.

With appreciation,

Dean Groves-Scott

REMINDERS & NEWS



COURSE SYLLABUS SUBMISSION

Please remember to submit your course syllabus to soedean@siu.edu no later than Friday, August 22.

Be sure to include the "Syllabus Attachment – Fall 2025" at the end of your syllabus (this attachment was sent out via email on August 18). This attachment contains important university policies and student resources and must be included in every course syllabus. Additional information is available at <https://provost.siu.edu/#syllabus>.

Thank you for your attention to this matter and for helping us ensure consistency across all courses. Please don't hesitate to reach out if you have any questions or need assistance.

FACULTY EXPECTATIONS

Please take some time to review the updated list of **Faculty Reminders & Expectations**. This document can be found on the School of Education's website.

SCHOOL ADVISORY COMMITTEE

Are you interested in joining the School Advisory Committee? This committee provides recommendations to the Dean on issues such as assessment and accreditation reporting, faculty development, personnel policies, special recognition awards, and more.

Please contact Michelle Hubbs at mhubbs@siu.edu for more information.

REMINDERS & NEWS

SOE STUDENT AMBASSADOR UPDATES

The School of Education is excited to announce changes to the SoE Student Ambassador Program! Starting this semester, this program will be open to **all** SoE students regardless of their cumulative GPA or number of registered credit hours. Our goal is to make this program more accessible to any student who wants to become more involved with the SoE, connect with their peers, and develop leadership skills while attending SIU.

If you have a current SoE student who wants to become more involved on campus, please share this opportunity with them! **The application** is [available on our website](#). Questions? Contact **Maeve Kirk**.



SOE NEWSLETTER

The School of Education will release a monthly newsletter for faculty, staff, and students starting in September! This newsletter will include lists of upcoming SoE events; news and highlights from faculty, staff, and students; SoE spotlights; and more!

Do you have news to share? Let us know about it! Fill out the **[SoE Newsletter: News and Updates form](#)** to share the details with us!

SEEN & HEARD



AUGUST EVENTS



SOE ICE CREAM SOCIAL

The School of Education will host an ice cream social on Wednesday, August 27 from 2:00 to 5:00 p.m on the lawn outside of the Wham Building. All SoE faculty, staff, and students are encouraged to attend! Come enjoy live music from Bill Carr, good company, and free ice cream while supplies last! Students can win door prizes and one of two \$100 Scholarships, so please encourage them to attend! Students who attend this event will also earn an entry into the SoE Engagement Scholarship Drawing.

The SoE is looking for volunteers to help us run this event! Volunteers can sign-up by completing this form.

SOE ENGAGEMENT SCHOLARSHIP

Starting this fall, the School of Education will award a \$500 Engagement Scholarship to an SoE student who attends at least one of our eligible events. Applying is as easy as showing up and participating! All students pursuing a School of Education major will earn an application entry into our Fall 2025 Engagement Scholarship Drawing each time they attend an eligible School of Education event. The more events students attend, the more likely they are to earn the scholarship! Students will automatically earn an entry when they check in. Students, faculty, and staff will be informed about these events through the SoE Newsletter each month, so keep an eye on your inbox for more details!

Questions? Contact **Maeve Kirk.**

POLICIES & PROCESSES

We have some updates!



SOE SWAG ITEM REQUESTS

Are you hoping to give away SoE swag items at an upcoming event? This semester, we are asking all faculty and staff members to submit an **SoE Swag Item Request Form** at least one week in advance. All requests need to be approved by the School of Education prior to pick-up.

Please note that we have a limited number of items to share this semester, so we cannot guarantee that we will be able to provide items for your event, organization, or table. For questions regarding swag items, please reach out to Maeve Kirk at **maeve.kirk@siu.edu**

WHAM CLASSROOM & CONFERENCE ROOM RESERVATIONS

Do you need to book a conference room for a meeting or event? **You can now book Wham 112, Wham 219, and Wham 321 on our website by filling out the Conference Room Reservation Form!** Please be sure to book at 48 weekday hours in advance and read all reservation guidelines prior to booking. Conference rooms must be booked in advance prior to hosting a meeting in these spaces. **All meetings in these spaces must be booked by submitting this form to ensure accuracy in our booking system.**

Need to book a Wham classroom for a meeting or event? Please contact **Michelle Lappin** for assistance with this process at least 48 weekday hours prior to the date needed.

SOE POLICY UPDATES

PRINT AND COPY REQUESTS

The SoE has new print and copy policies this semester:

- 1) All print and copy requests must be submitted via email to copycenter@siu.edu -- requests emailed to individual staff members will not be processed.
- 2) Before submitting your request, please review the Faculty Copy Request Policy to ensure your message contains the information needed to process your copy request. Requests with missing information will not be processed. This policy can be found on our website under [**Info for Faculty and Staff**](#).
- 3) Each faculty member will be allotted 20 copies per student enrolled in their classes for the fall semester.

These requests must be submitted at least one week in advance to allow time for review and processing. Please remember that staff members are not able to accommodate last minute copy requests.

SCAN REQUESTS

Due to SoE staff schedules, we are unable to accommodate requests for physical material to be scanned on your behalf this semester. If you have items that need to be scanned into digital documents, we encourage you to utilize the free scanners on the first floor of Morris Library. These scanners are available for faculty and staff use. You can also download an app like Adobe Scan to your phone to easily create free scans of your documents.

When scanning materials for students, please adhere to legal copyright restrictions regarding sharing scanned material from published work.