MINUTES
SOE Dean’s Leadership Council
Tuesday, December 13, 2022
Wham 117
2:00 – 4:00 pm

Present: M Cecil Smith, Saran Donahoo, Stacy Thompson, Christie McIntyre, Naomi Arseneau, Shannon Schroeder.

1. Call to order

2. Updates
      - Working on faculty 2023-2024 workloads.
      - Student survey regarding class times/ delivery options – primarily undergrads, seniors responded (94 respondents).
        - Most students prefer on-campus.
        - Then online self-paced.
        - Most popular time MW 8-12.
        - Very little interest in weekend courses.
        - 16-week course most popular.
   b. Undergraduate Programs: Stacy Thompson.
      - Position announcements for University Center have been sent to Niya.
   c. Office of Teacher Education: Christie McIntyre.
      - Pinning Ceremony is December 14 at Shryock at 5:00 pm.
      - Title 2 Report Round 1– Due Feb.
      - Round 2 – Due April.
      - All candidates passed Gateway.
      - SLATE could possibly be used for TEP admissions, but IT needs more time to see if they can make it work.
      - Also looking at other options.
      - Moving toward solutions.
   d. Advisement: Naomi Arseneau.
      - Contacting students with no holds who have been advised to get them to register.
      - Per enrollment management – up to $3500 toward BR holds to allow students to register (get BR bills below $1500).
   e. Recruitment & Retention: Shannon Schroeder.
      - Working on mailing campaign for admitted students.
      - Finalizing TEP one-pagers.
      - Planning Ambassador schedule for Spring.
• High School visits – January – Centralia and Mattoon, possibly Salem and Effingham.

3. New Business

a. Chancellor Scholars.
   • Interviews last Friday.
   • Offers will be made in January.

b. Black History month events.
   • Zoom Presentation on February 6 - Dr. La Garrett King – Director of Center for K-12 Black History and Racial Literacy Education – University at Buffalo.

   • Good student participation, need more faculty.
   • Consider changing the meeting time.
   • Survey faculty to find out topics of interest.

d. Academic Excellence.
   • Friday, 7pm in Student Center Ballroom.
   • Recognition for academic achievement.

e. Commencement Ceremony.
   • Saturday at 11am.

Next meeting: January 10, 2023