

MINUTES

SOE Dean's Leadership Council
Tuesday, December 13, 2022
Wham 117
2:00 – 4:00 pm

Present: M Cecil Smith, Saran Donahoo, Stacy Thompson, Christie McIntyre, Naomi Arseneau, Shannon Schroeder.

1. Call to order

2. Updates

- a. Academic Affairs: Saran Donahoo.
 - Working on faculty 2023-2024 workloads.
 - Student survey regarding class times/ delivery options – primarily undergrads, seniors responded (94 respondents).
 - Most students prefer on-campus.
 - Then online self-paced.
 - Most popular time MW 8-12.
 - Very little interest in weekend courses.
 - 16-week course most popular.
- b. Undergraduate Programs: Stacy Thompson.
 - Position announcements for University Center have been sent to Niya.
- c. Office of Teacher Education: Christie McIntyre.
 - Pinning Ceremony is December 14 at Shryock at 5:00 pm.
 - Title 2 Report Round 1– Due Feb.
 - Round 2 – Due April.
 - All candidates passed Gateway.
 - SLATE could possibly be used for TEP admissions, but IT needs more time to see if they can make it work.
 - Also looking at other options.
 - Moving toward solutions.
- d. Advisement: Naomi Arseneau.
 - Contacting students with no holds who have been advised to get them to register.
 - Per enrollment management – up to \$3500 toward BR holds to allow students to register (get BR bills below \$1500).
- e. Recruitment & Retention: Shannon Schroeder.
 - Working on mailing campaign for admitted students.
 - Finalizing TEP one-pagers.
 - Planning Ambassador schedule for Spring.

- High School visits – January – Centralia and Mattoon, possibly Salem and Effingham.

3. New Business

- a. Chancellor Scholars.
 - Interviews last Friday.
 - Offers will be made in January.
- b. Black History month events.
 - Zoom Presentation on February 6 - Dr. La Garrett King – Director of Center for K-12 Black History and Racial Literacy Education – University at Buffalo.
- c. Jennifer Koran-Research Seminars.
 - Good student participation, need more faculty.
 - Consider changing the meeting time.
 - Survey faculty to find out topics of interest.
- d. Academic Excellence.
 - Friday, 7pm in Student Center Ballroom.
 - Recognition for academic achievement.
- e. Commencement Ceremony.
 - Saturday at 11am.

Next meeting: January 10, 2023