MINUTES

SOE Dean’s Leadership Council
Tuesday, November 07, 2023
Wham 117
2:00 – 4:30 pm

Present: M Cecil Smith, Brad Colwell, Stacy Thompson, Christie McIntyre, Debbie Blair, and Shannon Schroeder.

1. Call to order.

2. Motion to Approve Minutes from October 24, 2023, DLC meeting.
   a. Christie motioned to approve the minutes with noted changes.
   b. Shannon seconded.
   c. Motioned passed.

3. Motion to Approve Minutes from October 31, 2023, DLC meeting.
   a. Christie motioned to approve the minutes with noted changes.
   b. Shannon seconded.
   c. Motioned passed.

4. Dean’s List
   a. Deb Bruns was not able to attend the meeting. She will attend meeting on November 14
   b. Faculty Meeting Agenda for Friday, November 10.
      • Reports from other committees.
         o Slide with four bullet points.
      • School Culture
         o What is our school culture?
         o How do we get there?
         o We should be collaborative and have fun.
         o Jamie Clark’s presentation on Mental Health.
            ▪ Will offer again in spring semester.
      • David Shirley’s presentation from Recruitment Retreat.
         o Where SOE is at with enrollment and retention.
      • Create a section on Faculty Workloads for calendar year activities.
      • Advocacy Advisory Committee.
         o Suggest having one or two faculty members on the committee.
         o Suggest having a graduate and undergraduate student on the committee.
   c. Dissertations.
      • Committee Chair to send chapter 3 of student’s dissertation with the Dissertation Approval Form to the dean.
   d. Golden Apple.
      • SOE currently has 18 Golden Apple students.
      • Should SOE offer the accelerated program for graduate students.
      • Golden Apple does want to collaborate more with SIU.
5. Updates

a. Academic Affairs/Graduate Programs: Brad Colwell.
   • Had several students present their dissertations this past week and this current week.
   • Will be meeting with Stacy Thompson with Financial Aid and Foundation regarding next year scholarships.
   • Last Saturday, had a writing day to work with students and their dissertations.
   • Will be holding separate meetings with the Doctoral Council, with the Graduate Faculty, and a New Faculty Mentoring meeting.

b. Undergraduate Programs: Stacy Thompson.
   • Attending SIU open house on Friday.
   • Working on the spring schedule.
   • Recruiting at John A. Logan college.
   • Meeting with OLID faculty regarding curriculum guides.

c. Office of Teacher Education: Christie McIntyre.
   • Will be having a meeting for the transition of Watermark.
     o Meeting will include staff from IT, TEP, and CTE.
   • MAT students Gateway presentations.
     o Met with Grant Miller discussing future clinicals and funding.

d. Academic Advisement: Shannon Schroeder.
   • So far 238 students enrolled for the spring semester.
   • Back-to-back meetings advising students.

e. Recruitment and Retention: Shannon Schroeder.
   • Esmeralda hosting the Drop in for Donuts.

f. Dean’s Office: Debbie Blair
   • Meeting with IT.
     o SOE will be going live with TEAMS for phone calls.
   • Wham 210.
     o Waiting to hear back from Physical Plant on renovations.
     o All technology is working in the suite.
   • Wham 301 suite.
     o For spring 2024 semester the suite will be used for America Reads, Honors classes, under Grant Miller and Lingguo Bu.
   • Scholarships.
     o Processing scholarships for spring semester.
   • SOE Potluck on Friday, December 1 followed by all school meeting.

Next meeting: November 14, 2023