

## MINUTES

SOE Dean's Leadership Council  
Tuesday, October 03, 2023  
Wham 117  
2:00 – 4:30 pm

Present: M Cecil Smith, Brad Colwell, Stacy Thompson, Christie McIntyre, and Debbie Blair.

Absent: Shannon Schroeder.

Guest: Deb Bruns

### 1. Call to order.

### 2. Motion to Approve Minutes.

- a. Stacy motioned to approve the minutes with noted changes.
- b. Brad seconded.
- c. Motioned passed.

### 3. Dean's List

- a. Operating Paper.
  - Operating Paper is under review at the provost office.
- b. Strategic Planning.
  - Dean's Leadership Committee attended a retention retreat on campus.
    - Student retention is number one priority.
    - Campus is in the initial stages of preparing a plan.
  - Faculty and Staff.
    - Development and Recognition.
    - Faculty wide conversations regarding latest teaching experiences and issues.
    - Retention will be the topic at the October faculty meeting.
  - Strategic Plan Evaluation committee report to the DLC at later meeting.
    - Specific strategies.
      - Teaching will be the topic for the November faculty meeting.
  - Review Strategic Priorities, Goals, and Action Steps.
    - Identify items that are in progress, completed items, and should be deleted from the plan.
  - Dean Smith will update Strategic Plan.
    - The updated version will be sent to Deb Bruns.
  - Deb Bruns departed from the meeting.
- c. Unit Effectiveness Planning Survey.
  - Dean's Leadership Committee will gather data and work as a group.
    - Dean Smith will oversee the planning for retention.

- Christie will oversee the planning for graduation.
- Stacy will oversee the planning for progression.
- Brad will oversee the planning for graduate students.
- Shannon will assist the team with the planning.
- Survey due November 1<sup>st</sup>.
- Retention.
  - Survey students when they decide to leave the program.
  - Consult with advisors as to why a student change majors.
  - Students must have their advisor's approval to change majors.
  - SOE retention rate currently for freshman is 83% from fall to spring.
  - SOE retention rate currently for freshman to sophomore from fall to fall is 70%.
- Discussion of Arizona State University.
  - Have Success Coaches.
    - Students are assigned to a coach for the first 2 years.
    - Coaches and students must have consistent check-ins.

#### 4. Updates

- a. Academic Affairs/Graduate Programs: Brad Colwell.
  - Will report at next meeting.
- b. Undergraduate Programs: Stacy Thompson.
  - Will report at next meeting.
- c. Office of Teacher Education: Christie McIntyre.
  - Will report at next meeting.
- d. Dean's Office: Debbie Blair.
  - Will report at next meeting.
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**Next meeting: October 17, 2023 at the Student Center from 3:00 – 4:00.**