1. Call to order

2. Minutes Approved

3. Updates

   • Academic Affairs: Saran Donahoo
     ▪ Program Coordinators’ Meeting – Sent out a Doodle to schedule.

   • Undergraduate Programs: Stacy Thompson
     ▪ Recruiting Events coming in February.
       o Feb 3 Face to Face
       o Feb 10 Zoom to all school districts

   • Office of Teacher Education: Christie McIntyre
     ▪ Feb 4th TEP Retreat.
     ▪ Title II report – draft going out this week.

   • Graduate Programs: Grant Miller
     ▪ Preparing Newsletter to Graduate Students.
     ▪ Honors Course.

   • Naomi Arseneau: Advising
     ▪ Unofficial Numbers of 544 SOE students registered for spring.
     ▪ Sending weekly updates to all undergraduates with timeline and events.

   • Recruitment & Retention
     ▪ Received several applications for open position.

4. Old/Continuing Business

   • Strategic Planning.
   • Clarify the mission of TEP.
   • Start action plans.
   • Who does TEP want to be?
     o How do we insert that into the classrooms?
     o How well are we providing this?
• What kind of workshops to offer Clinical Supervisors?

5. New Business

• Faculty Retreat February 4 at TON.

Next meeting: January 25, 2022