

## MINUTES

SOE Dean's Leadership Council  
Tuesday, September 19, 2023  
Wham 117  
2:00 – 4:30 pm

Present: M Cecil Smith, Brad Colwell, Stacy Thompson, Christie McIntyre, and Debbie Blair. Absent: Shannon Schroeder

### 1. Call to order.

### 2. Motion to Approve Minutes.

- a. Brad motioned to approve the minutes with noted changes.
- b. Christie seconded.
- c. Motioned passed.

### 3. Updates

- a. Academic Affairs/Graduate Programs: Brad Colwell.
  - Brad and Stacy met with Program Coordinators.
  - Curriculum and Instruction Prelims will be September 27-29.
  - Promotion and Tenure committee meeting September 19.
  - Processing Form 90's & 90a's.
- b. Undergraduate Programs: Stacy Thompson.
  - Submitting form 90's and 90a's.
  - Scheduling changes for spring.
  - Meeting with search committees.
  - Rooted in Play – Early Childhood Education Conference.
    - Planning meetings have begun for next year's conference.
  - Stacy and Christie met with District #300 Superintendent at Du Quoin.
    - Informational meeting.
    - Future meetings.
      - Partnership.
      - Collaboration.
- c. Office of Teacher Education: Christie McIntyre.
  - Audit – Teacher Education Safety Model.
    - We are compliant, it is embedded in EDUC 301.
    - Students upload their certificate to D2L.
  - Strategic Pathways November Meeting.
    - Golden Apple-GYO-ISBE will meet in Wham 219.
  - CAEP Conference. Christie and Jessica McFadden will attend.
    - Washington DC. September 22-24.

- d. Dean's Office: Debbie Blair.
  - Reaching out to faculty for TARF's, GA assignments, and Prelims.
  - Assisting students and assisting faculty.

#### **4. New Business**

- a. GYO Marketing Plan.
  - Developing a plan to attract student to the TEP.
  - Dean Smith is on the Marketing Firm Selection Committee.
- b. ISBE Request to Confirm Compliance.
  - Reminding universities to be fully in compliance with AAS Statute.
  - Students who have an AAS in Early Childhood should not retake courses at university that were taken at a community college.
- c. SoE open positions.
  - Susan Aud completing hiring paperwork.
    - Working as extra help assisting with LiveText.

**Next meeting: September 26, 2023**

**The meeting will be informal at the Student Center after the Recruitment & Retention retreat.**