MINUTES
SOE Dean’s Leadership Council
Tuesday, September 19, 2023
Wham 117
2:00 – 4:30 pm

Present: M Cecil Smith, Brad Colwell, Stacy Thompson, Christie McIntyre, and Debbie Blair. Absent: Shannon Schroeder

1. Call to order.

2. Motion to Approve Minutes.
   a. Brad motioned to approve the minutes with noted changes.
   b. Christie seconded.
   c. Motioned passed.

3. Updates

   a. Academic Affairs/Graduate Programs: Brad Colwell.
      • Brad and Stacy met with Program Coordinators.
      • Curriculum and Instruction Prelims will be September 27-29.
      • Promotion and Tenure committee meeting September 19.
      • Processing Form 90’s & 90a’s.

   b. Undergraduate Programs: Stacy Thompson.
      • Submitting form 90’s and 90a’s.
      • Scheduling changes for spring.
      • Meeting with search committees.
      • Rooted in Play – Early Childhood Education Conference.
        o Planning meetings have begun for next year’s conference.
      • Stacy and Christie met with District #300 Superintendent at Du Quoin.
        o Informational meeting.
        o Future meetings.
        ▪ Partnership.
        ▪ Collaboration.

   c. Office of Teacher Education: Christie McIntyre.
      • Audit – Teacher Education Safety Model.
        o We are compliant, it is embedded in EDUC 301.
        o Students upload their certificate to D2L.
      • Strategic Pathways November Meeting.
        o Golden Apple-GYO-ISBE will meet in Wham 219.
      • CAEP Conference. Christie and Jessica McFadden will attend.
d. Dean’s Office: Debbie Blair.
   • Reaching out to faculty for TARF’s, GA assignments, and Prelims.
   • Assisting students and assisting faculty.

4. New Business

a. GYO Marketing Plan.
   • Developing a plan to attract student to the TEP.
   • Dean Smith is on the Marketing Firm Selection Committee.

b. ISBE Request to Confirm Compliance.
   • Reminding universities to be fully incompliance with AAS Statue.
   • Students who have an AAS in Early Childhood should not retake courses at university that were taken at a community college.

c. SoE open positions.
   o Susan Aud completing hiring paperwork.
     ▪ Working as extra help assisting with LiveText.

Next meeting: September 26, 2023

The meeting will be informal at the Student Center after the Recruitment & Retention retreat.