

MINUTES

SOE Dean's Leadership Council
Tuesday, September 12, 2023
Wham 117
2:00 – 4:30 pm

Present: M Cecil Smith, Brad Colwell, Stacy Thompson, Christie McIntyre, Shannon Schroeder, and Debbie Blair.

1. Call to order.

2. Motion to Approve Minutes.

- a. Christie motioned to approve the minutes with noted changes.
- b. Shannon seconded.
- c. Motioned passed.

3. Updates

- a. Academic Affairs/Graduate Programs: Brad Colwell.
 - Had first Mentor Meeting with new faculty.
 - Reviewing catalog.
 - Graduate School is updating our information on their website.
 - Reviewing the SoE Ph.D. program.
 - What does a single Ph.D. mean.
 - Peer Reviews Suggestion.
 - One observation outside and one observation inside SoE.
- b. Undergraduate Programs: Stacy Thompson.
 - Submitting form 90's and 90a's.
 - Scheduling changes for spring.
 - Meeting with search committees.
 - Held a GYO meeting.
- c. Office of Teacher Education: Christie McIntyre.
 - Attended Ag. Advisory Council Meeting.
 - Teachers in their field meet to discuss curriculum.
 - They meet with all their students individually to find out their area of interest.
 - This helps to know where to place students for student teaching.
 - Held Clinical Supervisors meeting.
 - Review the student's admission process in SLATE.
 - ITI.
 - Seven school districts now involved.
 - Recent emails indicate potential funding for next year.

- d. Advisement: Shannon Schroeder.
 - Spring advising begins September 18.
 - Campaigns went out to students encouraging to make advisement appointments.
 - Registration begins on October 31.
- e. Recruitment & Retention: Shannon Schroeder.
 - SIU Education Day.
 - Have received four presentations from faculty.
- f. Dean's Office: Debbie Blair.
 - Reaching out to faculty for TARF's, GA assignments, and Prelims.
 - Assisting students and assisting faculty.

4. New Business

- a. Enrollment.
 - Elementary Education down 42 students.
 - Dean Smith will meet with Elementary Ed faculty.
 - Review curriculum.
 - Community College math requirements.
 - Special Education down 13 students.
- b. Dean's Council.
 - Retention Retreat on Sept 26.
 - Student Retention.
 - SoE strategies.
 - Discussion of having a Student Success team.
 - Faculty to review students' progress and meet with students.
 - Faculty member to chair the team.
- c. SoE open positions.
 - The request to hire was submitted for the Chief Academic Advisor position.
- d. GYO.
 - District 95/JALC.
 - Meeting at JALC on September 29 for paraprofessionals and staff.
 - PEL in Special Education.
 - Liza Pappas.
 - Mytzy Rodriguez new Program Coordinator in Lake County.
 - Student Navigator role and recruitment.
- e. COVID.
 - Faculty and staff must take sick or vacation days if ill.
 - Faculty inform the Dean's office regarding face-to-face classroom arrangements.

Next meeting: September 19, 2023