MINUTES

SOE Dean’s Leadership Council
Tuesday, August 15, 2023
Wham 117
2:00 – 3:00 pm

Present:  M Cecil Smith, Brad Colwell, Stacy Thompson, Christie McIntyre, Shannon Schroeder, and Debbie Blair. Deb Bruns as guest.

1. Call to order

2. Updates

a. Academic Affairs: Brad Colwell.
   - Reviewing program admission deadlines.
   - Reviewing curriculum guides.
   - Training for SLATE, ARGOS, BANNER.

b. Undergraduate Programs: Stacy Thompson.
   - Finalizing scheduling.
   - ECAC Budget revisions sent in.
   - Finalizing Graduate Assistantships.
   - Chief Academic – Will be reviewing applications soon

c. Office of Teacher Education: Christie McIntyre.
   - Clinical placements.
     - School administrators asking permission to hire student teachers before graduation.
   - Held clinical supervisors meeting.
   - In process of hiring a director for Lake County.
   - Susan Aud returning as extra help to assist with transition from LiveText to Watermark.
   - Fall 2026 is our CAPE visit.
     - 18 months prior to visit SPA reports need to be complete.
   - Meeting held to discuss TEP/Graduate admission process in SLATE.
   - Governor signed Bill to hold off EDTPA until 2025. Task force assigned to review the evaluation process.

d. Advisement: Shannon Schroeder.
   - Off campus advisor search committee ready to review applications.
   - SOE down overall forty-two students.
   - Will be in the advisement office working for the next 2 weeks.
   - Hired Kymberli Roberson as office support specialist in advisement.
   - Donna, extra help, in advisement doing a wonderful job.
e. Recruitment & Retention: Shannon Schroeder.
   - SOE Fall Welcome, August 30.
   - 14 LLC students.
   - SIU DAY September 13.
   - Education Day October 17.

f. Dean’s Office: Debbie Blair.
   - Office Manager position for Wham 110.
     o Had interviews and waiting for permission to offer from HR.
   - The Scope for 210 has been forward to Physical Plant.
     o Waiting for them to start renovating space.
     o The furniture has arrived and is at STILES.
   - Preparing space for GA’s.

3. New Business

a. Promotion and Tenure
   - Lin Zhong.
     o Chair is Ed Pultorak.
   - Ahmed Al-Asfour.
     o Chair possibly Peter Fadde.
   - Brad Colwell to manage the process for P&T.

b. Need committee members.
   - Academic Affairs.
   - DEICE.
   - Elections and School Operations Committee.

c. Academic Support – Graduate Assistant.
   - Vivian Hardison will attend next DLC meeting.
   - Visit classes, TEP clinical orientation on the 25th, drop in for donuts.

d. Strategic Planning.
   - Would like concrete examples of measurements.
   - Transparency, faculty access.
   - Ask faculty what they want to achieve this semester.
   - Post summaries.
     o Integrating the goals.
     o Engagement with data.
     o

e. Post pandemic - building culture within college.
   - Work on strategic plan.
   - Promote programs as a team.
   - Identify our purpose and promote our value.
   - How do we want the community and students, to see SOE.
Next meeting: August 22, 2023