

MINUTES

SOE Dean's Leadership Council
Tuesday, August 15, 2023
Wham 117
2:00 – 3:00 pm

Present: M Cecil Smith, Brad Colwell, Stacy Thompson, Christie McIntyre, Shannon Schroeder, and Debbie Blair. Deb Bruns as guest.

1. Call to order

2. Updates

- a. Academic Affairs: Brad Colwell.
 - Reviewing program admission deadlines.
 - Reviewing curriculum guides.
 - Training for SLATE, ARGOS, BANNER.
- b. Undergraduate Programs: Stacy Thompson.
 - Finalizing scheduling.
 - ECAC Budget revisions sent in.
 - Finalizing Graduate Assistantships.
 - Chief Academic – Will be reviewing applications soon
- c. Office of Teacher Education: Christie McIntyre.
 - Clinical placements.
 - School administrators asking permission to hire student teachers before graduation.
 - Held clinical supervisors meeting.
 - In process of hiring a director for Lake County.
 - Susan Aud returning as extra help to assist with transition from LiveText to Watermark.
 - Fall 2026 is our CAPE visit.
 - 18 months prior to visit SPA reports need to be complete.
 - Meeting held to discuss TEP/Graduate admission process in SLATE.
 - Governor signed Bill to hold off EDTPA until 2025. Task force assigned to review the evaluation process.
- d. Advisement: Shannon Schroeder.
 - Off campus advisor search committee ready to review applications.
 - SOE down overall forty-two students.
 - Will be in the advisement office working for the next 2 weeks.
 - Hired Kymberli Roberson as office support specialist in advisement.
 - Donna, extra help, in advisement doing a wonderful job.

- e. Recruitment & Retention: Shannon Schroeder.
 - SOE Fall Welcome, August 30.
 - 14 LLC students.
 - SIU DAY September 13.
 - Education Day October 17.

- f. Dean's Office: Debbie Blair.
 - Office Manager position for Wham 110.
 - Had interviews and waiting for permission to offer from HR.
 - The Scope for 210 has been forward to Physical Plant.
 - Waiting for them to start renovating space.
 - The furniture has arrived and is at STILES.
 - Preparing space for GA's.

3. New Business

- a. Promotion and Tenure
 - Lin Zhong.
 - Chair is Ed Pultorak.
 - Ahmed Al-Asfour.
 - Chair possibly Peter Fadde.
 - Brad Colwell to manage the process for P&T.

- b. Need committee members.
 - Academic Affairs.
 - DEICE.
 - Elections and School Operations Committee.

- c. Academic Support – Graduate Assistant.
 - Vivian Hardison will attend next DLC meeting.
 - Visit classes, TEP clinical orientation on the 25th, drop in for donuts.

- d. Strategic Planning.
 - Would like concrete examples of measurements.
 - Transparency, faculty access.
 - Ask faculty what they want to achieve this semester.
 - Post summaries.
 - Integrating the goals.
 - Engagement with data.
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- e. Post pandemic - building culture within college.
 - Work on strategic plan.
 - Promote programs as a team.
 - Identify our purpose and promote our value.
 - How do we want the community and students, to see SOE.

Next meeting: August 22, 2023