

MINUTES

SOE Dean's Leadership Council (DLC)

Tuesday, April 4, 2023

117 Wham

2:00 – 3:00 p.m.

Present: M Cecil Smith, Saran Donahoo, Christie McIntyre, Stacy Thompson, Naomi Arseneau, Shannon Schroeder, Debbie Blair

Absent: Grant Miller

1. Call to order (2:00 pm)

- a. 2:02pm

2. Approval of minutes

- a. Motion to approve, so moved per Stacy Thompson
- b. Second per Debbie Blair
- c. All present in favor

3. Dean's List

- a. Honors Day review
 - 43 students attended.
 - Proposed ideas for future:
 - Bring in the National Teacher of the Year to present.
 - Record and/or live stream the presentation
 - Photo booth or back drop
 - Possibly move it to a bigger location
 - McLeod or Health Center auditorium?
 - Gift or thank you to send to Teacher of the Year/presenter.
 - Shannon proposed sending a thank you gift to Teach of the Year, Kimberly Radostits
- b. 90-second videos for social media
 - Let's do some videos this week!
- c. AERA meeting, April 13-16 (Chicago); virtual, May 4-5
 - Dean will be out April 12-17, possibly all the next week (17th-21st)
- d. All-School meeting: April 28 (time TBD)
 - Reception to follow.
 - Proposed changing the meeting date to April 27 due to a conference at Touch of Nature on April 28.
- e. Will have a staff meeting next week to discuss April 20th drill.

4. Updates

- a. Associate Dean: Saran Donahoo

- Discussion of GA positions
 - Christie McIntyre keeping two GAs.
 - Drop one based on performance/ending remote work (Ping Ping)
 - Stacy Thompson would like two GAs. Will make a final decision.
- Working on Annual Review letters

Niya will get with Bill to get advisor position in Higher Touch.

- Proposed Saran, Liz, Carlos or Stephen Poggendorf, and Stacy (chair) be on the search committee.

b. Director of Teacher Education: Christie McIntyre

- Continuing to review software platforms.
- 74 applications for TEP program this fall.
- Conference for Early Childhood going along great.
- Resolution passed to postpone edTPA again.
 - Clinical supervisors need something to assess P-12 learning in the classroom.
 - Proposed collaborations with area principals.
 - Need to gather data.

c. Undergraduate Programs: Stacy Thompson

- Working on course articulations
- Working on flyer for superintendents, will work with Christie McIntyre
- Fixing flyer for Extended Campus, University Center
- Start interviews for GYO cohort tomorrow.
- Early Childhood faculty search
 - Will meet with the Dean on the 11th at 9:15am

d. Graduate Programs: Grant Miller

- Absent

e. Advising: Naomi Arseneau

- Began registration for special populations yesterday.
- Registration opened today for seniors.
- New enrollment report next week
- Issues with fall schedule
 - EDUC 301 overlaps with another course
 - Has done overrides for students for the time being.
 - Proposed adding beginning and end dates to course schedules.
- Wondering if there is training in place for GAs?
 - Need consistent message sent to students.

- Have students take courses that work towards degree to raise GPA.
- f. Recruitment & Retention: Shannon Schroeder
 - Game Day is tomorrow, April 5th from 2-5pm!
 - Orientation season is getting ready to start.
 - Faculty attend lunches if available, not required.
 - Will be out most of the morning on NSO days.
 - Enrollment targets are due on Monday.
 - Copies of Shannon's Strategic Plan report were shared by the Dean; use the format as a template moving forward.
- g. Dean's Office: Debbie Blair
 - Movers are coming tomorrow to move the last pieces from Pulliam.
 - Working on scholarships

5. Executive Session (if needed)

Meeting Adjourned at 2:58pm

Next meeting: April 11, 2023