

MINUTES

SOE Dean's Leadership Council
Tuesday, March 21, 2023
Wham 117
2:00 – 3:00 pm

Present: M Cecil Smith, Saran Donahoo, Stacy Thompson, Naomi Arseneau, Shannon Schroeder, Grant Miller, and Debbie Blair.

1. Call to order.

2. Updates

- a. Academic Affairs: Saran Donahoo.
 - Scholarship committee has met and made selection for recipients.
 - Reviewing spring 2024 course schedules.
 - Reviewing GA assignments.
 - WED advisor, Jessie Slaughenhaupt is retiring April 1.
- b. Undergraduate Programs: Stacy Thompson.
 - Reviewing applicants in Hire Touch for Early Childhood.
 - Will explore Harper College and articulations.
 - Harper College is located close to Lake County.
- c. Office of Teacher Education: Christie McIntyre.
 - No report.
- d. Graduate Programs: Grant Miller.
 - Presented Graduate Programs chart.
 - Will present the chart at Graduate Faculty meeting.
 - Chart consisted of a list of programs, courses, and number of applications.
 - Had sent out graduate assistant request form to faculty.
- e. Advisement: Naomi Arseneau.
 - Time conflict between a couple of fall courses.
 - Students are choosing in person advising over electronic/technology advising.
 - Requested a couple of tables and computers to assist students.
- f. Recruitment & Retention: Shannon Schroeder.
 - Preparing for Honors Day.
 - Ambassadors will be attending.
 - Game day on April 5th.
 - Tie dyeing on April 26.
 - Working on ideas for finals week.

- g. Dean's Office: Debbie Blair.
 - All WED and EAHE faculty have moved to Wham.
 - Copier from Pulliam has been moved to Wham.
 - A few office spaces in Pulliam still need to be cleaned up.
 - Working on new phone listing.
 - Offering scholarships and preparing paperwork.
 - Some items still need to be moved and or surplus.

3. New Business

- a. Retired Faculty Luncheon on Thursday, March 24.
 - Located in Wham 219.
 - Kathrine Sime purchasing food.
 - Peter Nelson to give a briefing on his research.
 - Shannon to talk about recruitment.
 - Debbie Blair will give tours of the new spaces.
- b. Welcome Center Open House on Friday, March 25.
 - Other Deans will be attending.
 - Saluki Dogs will be attending.
- c. Eclipse in April 2024.
 - Each college was asked to produce a project to share.
 - Will need to brainstorm ideas.
- d. Ninety second videos.
 - Dean Smith and Shannon will put together videos.
 - The videos will be 90 seconds with the Dean.
 - Videos will go out on social media.
- e. Advisement.
 - Long term plan to be in degree works.
 - Admissions is understaffed.
 - Applications are up.
- f. Enrollment Projection.
 - Need to work on projections for next academic year.
- g. Mission Statement.
 - To have continuous conversation relating it to the strategic plan.

Next meeting: March 28, 2023