MINUTES

SOE Dean’s Leadership Council
Tuesday, March 21, 2023
Wham 117
2:00 – 3:00 pm

Present: M Cecil Smith, Saran Donahoo, Stacy Thompson, Naomi Arseneau, Shannon Schroeder, Grant Miller, and Debbie Blair.

1. Call to order.

2. Updates

   • Scholarship committee has met and made selection for recipients.
   • Reviewing spring 2024 course schedules.
   • Reviewing GA assignments.
   • WED advisor, Jessie Slaughenhaupt is retiring April 1.

b. Undergraduate Programs: Stacy Thompson.
   • Reviewing applicants in Hire Touch for Early Childhood.
   • Will explore Harper College and articulations.
     o Harper College is located close to Lake County.

c. Office of Teacher Education: Christie McIntyre.
   • No report.

d. Graduate Programs: Grant Miller.
   • Presented Graduate Programs chart.
     o Will present the chart at Graduate Faculty meeting.
     o Chart consisted of a list of programs, courses, and number of applications.
     o Had sent out graduate assistant request form to faculty.

e. Advisement: Naomi Arseneau.
   • Time conflict between a couple of fall courses.
   • Students are choosing in person advising over electronic/technology advising.
   • Requested a couple of tables and computers to assist students.

   • Preparing for Honors Day.
     o Ambassadors will be attending.
   • Game day on April 5th.
   • Tie dyeing on April 26.
   • Working on ideas for finals week.
g. Dean’s Office: Debbie Blair.
   • All WED and EAHE faculty have moved to Wham.
   • Copier from Pulliam has been moved to Wham.
   • A few office spaces in Pulliam still need to be cleaned up.
   • Working on new phone listing.
   • Offering scholarships and preparing paperwork.
   • Some items still need to be moved and or surplus.

3. New Business

   a. Retired Faculty Luncheon on Thursday, March 24.
      • Located in Wham 219.
      • Kathrine Sime purchasing food.
      • Peter Nelson to give a briefing on his research.
      • Shannon to talk about recruitment.
      • Debbie Blair will give tours of the new spaces.

   b. Welcome Center Open House on Friday, March 25.
      • Other Deans will be attending.
      • Saluki Dogs will be attending.

   c. Eclipse in April 2024.
      • Each college was asked to produce a project to share.
      • Will need to brainstorm ideas.

   d. Ninety second videos.
      • Dean Smith and Shannon will put together videos.
      • The videos will be 90 seconds with the Dean.
      • Videos will go out on social media.

   e. Advisement.
      • Long term plan to be in degree works.
      • Admissions is understaffed.
      • Applications are up.

   f. Enrollment Projection.
      • Need to work on projections for next academic year.

   g. Mission Statement.
      • To have continuous conversation relating it to the strategic plan.

Next meeting: March 28, 2023