

MINUTES

SOE Dean's Leadership Council
Tuesday, January 17, 2023
Wham 117
2:00 – 4:00 pm

Present: M Cecil Smith, Saran Donahoo, Stacy Thompson, Christie McIntyre, Naomi Arseneau, Shannon Schroeder, Grant Miller, Debbie Blair.

1. Call to order

2. Updates

- a. Academic Affairs: Saran Donahoo.
 - US News Report complete and submitted.
 - Low enrollment course are being cancelled.
 - Is looking for volunteers for the Scholarship Committee.
- b. Undergraduate Programs: Stacy Thompson.
 - Proofing the catalog and Degree Works against the EI Ed requirements.
 - Communicating with John A Logan and Rend Lake regarding the AAS articulation.
 - Students of the EESO would like to have a fundraiser for a student.
- c. Office of Teacher Education: Christie McIntyre.
 - Some schools want to replace an open teachers position with a student teacher.
 - TEP office has a process for this request.
 - Check on the student's coursework.
 - Program Coordinators makes the final decision.
 - The Title 2 Data Report's due date is being decided.
 - Orientation at Lake County this weekend.
 - Discussion of spring calendar.
- d. Graduate Programs: Grant Miller.
 - Graduate programs reviewing the Program of Study form.
 - The Vienna Outdoor Project meeting next week.
 - The Touch of Nature leadership camp finished. Good turnout.
 - Discussion of Master students using professional hours to add for course hours. Champaign and Danville are interested in using professional hours. Saran and Grant will meet with them.
- e. Advisement: Naomi Arseneau.
 - Today is the first day of classes.
 - Students can self-register through Friday.
 - SOE is down 47 students from this time last year.

- f. Recruitment & Retention: Shannon Schroeder.
 - University 101 Book want to do a spotlight. Jamie Nash-Mayberry is a suggestion.
 - Creating calendar on website for faculty.
 - COLA – Language & Culture preview day.

- g. Dean’s Office: Debbie Blair
 - Most WED faculty moving from Pulliam to Wham the week of February 6.
 - Wham 308 painting, new shades, and new whiteboards is complete. Scott from IT is working on the projector/laptop.
 - Lingguo Bu’s 3D Design lab is in Wham 301B.
 - Some of the new graphics have been delivered.
 - The rest of the furniture for Welcome Center will arrive February 6.
 - The electricians are finishing other projects across campus. Will be back to complete the lighting in Wham.

3. New Business

- a. SOE budget status.
 - Chancellor’s office took our DE dollars.
 - Budget is very tight.

- b. Two faculty searches.
 - Higher Education candidates come in February, hopefully.
 - Early Childhood is still receiving applications.

- c. Associate Dean search.
 - Two applicants have applied.
 - Cheng-Yao Lin.
 - Stacy Thompson.
 - Candidate interviews with the search committee are scheduled.

Next meeting: January 24, 2023