

DEICE COMMITTEE
Thursday, May 4, 2023

Name	Present	Absent
Ahmed Al-Asfour	x	
Dimitrios Anastasiou	x	
Heidi Bacon	x	
Senetta Bancroft	x	
Diana Cedeño	x	
Thais Perez	x	
Marina Paula Carreira Rolim	x	
Stacy Thompson		x
Esmeralda Valerio	x	

1. Meeting called to order 3:40 pm.
2. **March 9, 2023 minutes approval**
Motion to approve made by Al-Asfour, seconded by Anastasiou. Unanimously approved.
3. **April 20 minutes approval**
Discussion to correct record of member attendance at the meeting. Anastasiou moved to approve, Carreira Rolim seconded. Approved with 1 abstention.
4. **Updates**
No discussion.
5. **DEICE sub-committee reports:**
 - a. **DEI definitions and DEICE Mission statement.**

The draft definitions of equity and inclusion were discussed with some minor revisions made to the language of each. The committee seemed satisfied with all three definitions after revisions. A vote to adopt the definitions will occur at the first full committee meeting in AY 23/24.

The subcommittee has also fully drafted a DEICE committee mission statement. However, since 2/3 sub-committee members had to leave the meeting, the drafted statement discussion will occur at the first full committee meeting in AY 23/24.
 - b. **CRTL evaluative tool development and syllabi reviews.**

The sub-committee has not met since the last meeting. Bancroft will email sub-committee to let members know feedback via comments in the CRTL working documents have been left by herself and Bacon. Also, to ask what update they would like to communicate to Drs. Madden and McIntyre about the sub-committee's progress.
 - c. **Holmes Scholar vetting tool.**

Tabled until drafted tool is piloted by SOE doctoral council in the next academic year.
 - d. **Core doctoral DEISJ course creation.**

No progress has been made since the last meeting. Bacon and Bancroft will work over the summer to complete the syllabus. A special committee meeting will occur, tentatively, on Wednesday August 16, 2023 for discussion and vote on the fully drafted syllabus. This is to facilitate moving the syllabus onto the SOE doctoral council's agenda for their late August meeting with the hope to have the course/syllabus approved by Academic Affairs later in the fall semester.

6. Next Meeting 10:30 am August 16, 2023.
7. Meeting Adjourned at 4:15 pm